

Education Committee Charter

Committee Purpose:

The Ohio ACEP Education Committee is dedicated to continuing to provide high-quality CME to meet the needs of emergency physicians. The committee will explore and develop education programs in response to membership needs and evaluate current Ohio ACEP educational offerings.

Committee Member Appointment:

Committee membership is open to active members interested in attending and participating in meetings. Members are asked to apply for committee work through the Committee Interest Form on the Ohio ACEP website. The Ohio ACEP president and committee chair review committee applications and make recommendations for approval.

Committee Chair & Board Liaison:

The Committee Chair is appointed by the Ohio ACEP President. A Board member is also selected by the President to serve as a Board liaison on the committee.

Responsibilities:

The role of the committee is to support Board priorities as outlined in the strategic implementation plan. The objectives of the committee should be regularly reviewed by the committee to make sure they fall within the scope of the strategic plan. Committee work often culminates in the submission of recommendations for consideration by the Board. When possible, the committee should use the Ohio ACEP Project/Course Proposal template to prepare a recommendation.

- Identify the educational needs of Ohio ACEP members.
- Evaluate established Ohio ACEP course offerings.
- Recommend and develop emergency medicine programs relevant to the practice of emergency medicine that meet a demonstrated need for the members.
- The committee shall advise the Board of Directors regarding education activities of Ohio ACEP as requested.

The responsibilities of the committee may be carried out by task forces to lend expertise to the development and implementation of on-going educational programs.

Committee Meetings:

The committee will meet as often as the committee chair and the committee staff liaison deems necessary to perform the committee's objectives throughout the year with a minimum of two meetings each year. All meetings will take place virtually.

Relationship to Other Leadership Groups:

- Reports directly to the Board of Directors
- May work with other Ohio ACEP committees to jointly offer educational programming